



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University Department of Art	TR ISTANBU07	Prof. Dr. Bayram Ali Ersoy, Institutional Coordinator erasmus@yildiz.edu.tr +90 212 383 39 32	www.erasmus.yildiz.edu.tr
		Dr. İsmail Erim GÜLAÇTI, Departmental Coordinator egulacti@yildiz.edu.tr +90 212 383 5073	www.bologna.yildiz.edu.tr
Ecole nationale superieure d'art et design de nancy	FNANCY12	Susan Mollon, Institutional Coordinator Susan.mollon@ensa-nancy.fr Phone- +33-03 83 41 68 83	www.ensa-nancy.fr

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code and name ISCED	Study cycle	Number of student mobility periods	
				Student Mobility for Studies <i>[total number of months of the study periods or average duration*]</i>	Student Mobility for Traineeships
FNANCY12	TR ISTANBU07	03.0 Art and Design	1 st , 2 nd	2 (2x10) = 20 months	Only by individual agreement
TR ISTANBU07	F NANCY12		1 st , 2 nd	2 (2x10) = 20 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code and name ISCED	Number of staff mobility periods	
			Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration*]</i>	Staff Mobility for Training
F NANCY12	TR ISTANBU07	03.0	1 staff - 5 days	1 staff – 5 days
TR ISTANBU07	F NANCY12	Art and Design	1 staff - 5 days	1 staff – 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
F NANCY12		French	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th Oct. -15 th December
F NANCY12	To be received by 15th June	To be received by 15th November

2. The receiving institution will send its decision within 6/8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

F NANCY12:

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/page/Erasmus-Studies-Europe/Visa-and-Residence-Permit/472
F NANCY12	susan.mollon@ensa-nancy.fr	http://www.diplomatie.gouv.fr/en/coming-to-france/colonne-droite-7343/application-forms/article/visas-application-forms

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/page/Erasmus-Studies-Europe/Health-Insurance/473
F NANCY12	susan.mollon@ensa-nancy.fr	Students must have proof of European global Insurance or other private insurance during their study period.



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Accommodation/474 https://yildiz.esnturkey.org/accommodation
F NANCY12	susan.mollon@ensa-nancy.fr	www.crous-nancy-metz.fr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Prof.Dr. Murat Sari <i>Institutional Vice-Coordinator</i>	14.11.2019	
F NANCY12	Christelle Kirstetter Dean	20/11/2019	

² Scanned signatures are accepted

